

## **Droxford Community Hub CIC (DCH) (a.k.a. Wilfrid's Café)**

*in collaboration with Friends of Droxford Church (FODC)*

### **Grant Application Form**

The Board of Droxford Community Hub CIC (DCH) and the Friends of Droxford Church (FODC) are pleased to announce that for the year ending 30<sup>th</sup> April 2022, DCH (a.k.a. Wilfrid's Café) has successfully generated a surplus of £3,500. We would like to take this opportunity to thank the many bakers, volunteers and team leaders who have all worked tirelessly to not only create the warm and welcoming Wilfrid's Café serving excellent coffee and delicious homemade cakes, but also to produce a trading surplus for distribution to deserving local organisations. DCH is under sub-licence to the FODC for use of the Annexe and Community room for Wilfrid's Café and Community Hub.

Grants will be awarded on the following basis:

- All grants can only be awarded following discussion and joint agreement between DCH and the FODC. There will be no Right of Appeal.
- DCH will distribute application forms, which must be returned by 30<sup>th</sup> June in a sealed envelope by post or by hand delivery to the addressee on the envelope or to Wilfrid's Café. DCH and the FODC will then meet in July to agree the grants being awarded.

Grants are more likely to be made if:

- Applications are for a group or activity that is based in and is principally for the benefit of the residents of the parish, or a facility in the parish or its immediate area. Examples of such organisations might be: the local schools, cubs, guides or scouts, allotment society, sporting or cultural groups or church.
- Grants will generally be awarded for the purchase of 'one-off' items rather for ongoing support. Where items purchased require maintenance or repair it would be helpful if the application included an indication of how the ongoing costs will be funded.

A grant is unlikely to be successful if funds can be obtained from elsewhere, e.g. NHS, Social Services etc.

The timetable for application submission and final award is as follows:

DCH CIC accounts finalised	30 <sup>th</sup> May
Grant applications open	1 <sup>st</sup> June
Application close date	30 <sup>th</sup> June
DCH CIC/FODC application review and assessment	7 <sup>th</sup> July
Discussion DCH/FODC and agreement reached	15 <sup>th</sup> July
FODC distribute grants	31 <sup>st</sup> July

If you have any questions or queries, do not hesitate to contact us on either:

[www.wilfrids.org](http://www.wilfrids.org) or [info@friendsofdroxfordchurch.org](mailto:info@friendsofdroxfordchurch.org)

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*in collaboration with FODC*

**Grant Application Form**

**Your name:**

**Your address:**

**Your email address:**

**Your phone number:**

**The name of the organisation you represent:**

**Your position in the organisation:**

**Are you authorised to make the application on behalf of your organisation?**

**If successful, how do you want the grant paid? If by BACS then please provide bank account details including sort code, account name and account number:**

**What do you want the money for?**

**If it's for equipment or similar that will require ongoing maintenance has your organisation got sufficient funds available to do so?**

**How much do you want?**

**Your signature:**

**Print name:**

**Date:**

If you have any questions or queries, do not hesitate to contact us on either:  
[www.wilfrids.org](http://www.wilfrids.org) or [info@friendsofdroxfordchurch.org](mailto:info@friendsofdroxfordchurch.org)